



BEST Scanning & Scoring Request

Bloomington Evaluation Services & Testing
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Please note that Scantrons will **not be scored** without a cover sheet.

Date: _____ School/Department: _____
BUS, SPEA, ENG, etc.

Instructor: _____

Course#: _____ Section #: _____
Y500, A202, P370, etc. Controls who receives results and email notification.

How many versions of this exam? _____ How many keys? _____

Return Scantrons via: Campus Mail* Pick-up
*Campus Mail envelope with return address must be included at time of drop off.

Faculty email: _____
Used if Scanning Technician has questions. Has no bearing on where results are sent.

Number of questions: _____

Points per question: _____

Total points possible: _____

Include any special instructions below:

